

Contact: Priya Patel
Telephone: (01344) 352281
Email: priya.patel@bracknell-forest.gov.uk
Date Published: 04 March 2008



NOTICE OF MEETING
OVERVIEW AND SCRUTINY COMMISSION
13 MARCH 2008

TO: ALL MEMBERS OF THE OVERVIEW AND SCRUTINY COMMISSION

You are requested to attend a meeting of the above Commission on **13 March 2008 at 7.30 pm** in the Council Chamber, Fourth Floor, Easthampstead House, Bracknell, to transact the business set out in the attached agenda.

Alison Sanders
Director of Corporate Services

Members of the Overview and Scrutiny Commission

Councillor Edger (Chairman)
Councillor Thompson (Vice-Chairman)

Councillors Baily, Mrs Beadsley, Mrs Birch, Browne, Brunel-Walker, Finnie, Leake, McLean,
Ms Whitbread and Worrall

Substitute Members of the Committee

Councillors Beadsley, Dudley, Kensall, Mrs Pile, Mrs Ryder, Mrs Shillcock and Simonds

Church Representative Members*

Mr G S Anderson and Mr M G Gibbons

Parent Governor Representative Member*

Mr I Sharland

EMERGENCY EVACUATION INSTRUCTIONS

If you hear the alarm:

- 1 Leave the building immediately**
- 2 Follow the green signs**
- 3 Use the stairs not the lifts**
- 4 Do not re-enter the building until told to do so**

Alison Sanders, Director of Corporate Services
Easthampstead House, Town Square, Bracknell, Berkshire RG12 1AQ

* with voting rights in respect of education matters only.



INVESTOR IN PEOPLE

THE OVERVIEW AND SCRUTINY COMMISSION
13 March 2008 (7.30 pm)
Council Chamber, Fourth Floor, Easthampstead House, Bracknell.

AGENDA

- | | Page No |
|--|----------------|
| 1. APOLOGIES FOR ABSENCE/ SUBSTITUTE MEMBERS
To receive apologies for absence and to note the attendance of any substitute Members. | |
| 2. MINUTES AND MATTERS ARISING
To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 17 January 2008. | 1 - 8 |
| 3. DECLARATIONS OF INTEREST AND PARTY WHIP
Members are asked to declare any personal or prejudicial interest and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting. | |
| 4. URGENT ITEMS OF BUSINESS
Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent. | |
| AUDIT AND INSPECTION | |
| 5. INTERNAL AUDIT PLAN 2008/09
To consider the report from the Borough Treasurer. | 9 - 22 |
| PERFORMANCE MONITORING | |
| 6. PERFORMANCE MONITORING REPORTS (PMR)
To consider the latest trends, priorities and pressures in terms of the third quarter (October to December) of 2007/08 as reported in the PMRs for:

a. The Chief Executive's Office and
b. The Corporate Services Department

Please bring the previously circulated Performance Monitoring Reports to the meeting. Copies are available on request and attached to this agenda if viewed online. | 23 - 106 |
| 7. PROCUREMENT UPDATE REPORT
To consider the report from the Borough Treasurer on the Council's procurement activities. | 107 - 108 |
| 8. CORPORATE COMMUNITY COHESION STRATEGY 2006/07 - ANNUAL REPORT | 109 - 164 |

To consider a report by the Director of Corporate Services on the progress made in implementing the three year Community Cohesion Strategy – All of Us.

OTHER OVERVIEW AND SCRUTINY ACTIVITY

9. **OVERVIEW AND SCRUTINY QUARTERLY PROGRESS REPORT** 165 - 174
To note the report of the Assistant Chief Executive.
10. **WORKING GROUP ON THE LOCAL AREA AGREEMENT**
To receive a verbal progress update on the working group carrying out a review of the Local Area Agreement.
11. **UPDATES FROM PANEL CHAIRMEN**
To receive verbal updates from Overview and Scrutiny Panel Chairmen and the Chairman of the Joint East Berkshire Health Overview and Scrutiny Committee.
12. **DRAFT ANNUAL REPORT TO COUNCIL ON OVERVIEW AND SCRUTINY** 175 - 206
Members of the Commission are invited to: consider the draft 2007/08 Annual Report on Overview and Scrutiny; note that comments on the draft report will be invited from the Corporate Management Team and the Executive; and to delegate to the Chairman of the Commission the finalisation of the report.

HOLDING THE EXECUTIVE TO ACCOUNT

13. **EXECUTIVE FORWARD PLAN** 207 - 220
Forthcoming items on the Executive Forward Plan of a corporate nature are attached for consideration.